

PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES

The college is committed to provide required and sufficient infrastructural facilities for the smooth conduct of curricular, extra-curricular and extension activities on campus. The college administration has been very keen and has made concerted efforts for creation, enhancement and maintenance of infrastructure during the 2017-18 to keep pace with the academic growth of the college and challenges set ahead of higher education. Some of the features of the policy adopted by the college for infrastructure are as follows:

- To collect reports on infrastructural needs from all HODs, Chairmen of support services like library, gymkhana, NSS, NCC, WDC, DLLE, Arts Circle, Placement Cell, Health Centre and Research Committee periodically.
- To constitute building and maintenance committee to look after infrastructure development and monitor the same through CDC and IQAC.
- To make planning for short and long term infrastructural requirements and adhere with the same for effective execution.
- To create/enhance infrastructure on priority basis to support the institutional goal of imparting quality education and promote teaching-learning environment.
- Allocation of maximum resources for infrastructural development.
- Optimum utilization of the existing infrastructure for curricular, co-curricular and extra-curricular activities.
- Raising funds through various schemes of UGC under General Development Grants and others that provide financial assistance for creation/enhancement/maintenance of infrastructural facilities.
- Raising funds from government funding agencies under various schemes.
- Raising funds from alumni, well-wishers and other stakeholders.
- Creating linkages with NGOs, social organizations, businessmen, industrialists, etc. beneficiaries and avail financial and technical assistance for infrastructure development.

The CDC and IQAC of the college follow the policy of governing institution, Rayat Shikshan Sanstha, Satara for planning and development of infrastructure. The college takes sincere efforts to keep available infrastructure in line with its academic growth. Timely actions are taken to develop/augment physical and technical infrastructural facilities for effective implementation of curricular, co-curricular and extra-curricular activities. The college has a separate Building and Maintenance Committee which looks after the infrastructural needs in the purview of academic growth of the college.



The college optimally utilizes the infrastructure by systematic planning and effective execution of academic, curricular, co-curricular and extracurricular activities. Classrooms, laboratories, administrative office, library and sports complex along with sports equipments are judiciously utilized considering the yearly calendar of events and class and activity-wise strength of the students.

The college is of multi-faculty and imparts education in 16 UG and 8 PG level programmes, 03 research programmes, 25 Skill Based Short-Term Courses and major extension activities like NSS, NCC, DLLE, Sports, Cultural, WDC, Health Centre, etc. which is the evident of optimum utilization of the available infrastructure. It is run in shifts from 7.00 a.m. to 6.00 p.m. All UG level programmes of Arts and Commerce are held in morning session whereas all UG level programmes of Science and PG level classes conducted in afternoon session. Furthermore, all infrastructural facilities are made available for extra-curricular activities like NSS, NCC, DLLE and the others on the working days and holidays. Auditorium and conference halls are used for the organization of workshops/seminars/conferences, different functions, meetings, etc. The same are made available for different functions of NGOs, Industry, government bodies, etc. The gymkhana ground is utilized for outdoor games and also made available to amateur clubs, NGOs, industry, etc. for the organization of their competitions. For example, the gymkhana and playground are made available to Cipla Ltd, Rasayani for arranging different sport events for their employees every year with prior permission of the Principal of the institution. The infrastructural facilities are also made available for activities of Alumni Association, Summer Camps, training programmes, etc.

The college has following mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment:

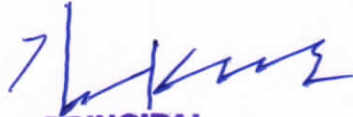
- The governing institution of the college Rayat Shikshan Sanstha, Satara has appointed Architects, Estate Engineers, Consultants, Auditors and Building Supervisors for expansion, maintenance and upkeep of the infrastructural facilities of its affiliating colleges. Mrs. Shama Thakur (Architect) and Mr. E.V. Mahamuni (Building Supervisor) have been looking after development and augmentation of infrastructure.
- The college has College Development Committee, Planning Board, Building and Maintenance Committee, Purchase Committee, Campus Beautification Committee, Computer Committee, Infrastructure and Learning Resources Committee, etc. that plan for maintenance and upkeep of the infrastructure, facilities and equipment of the college and monitor the ongoing procedures for the same.
- IQAC of the college has a member who acts as an External Expert and recommends/monitors infrastructural development and its maintenance.



- Annual Maintenance Contracts (AMCs) are signed every year for maintenance of computers, Local Area Networking, internet connectivity, printers, copiers, xerox machines, water purifiers, water coolers, generator, UPS, invertors, laboratory equipments, air conditioners, electric devices, intercoms, etc. For example an AMC is signed and carried forward with Veetrag Computers, Sangli for maintenance of IT infrastructure on the ground of its quick and timely services.
- A register is maintained for lodging complaints about the ICT equipments and facilities and it is attended regularly to keep the systems up-to-date. Besides, suggestions dropped in by the students in Suggestion Box, feedback from alumni, formal/informal suggestions given by the students during the meetings of Mentor-Mentee Scheme, etc. are used for up keeping the facilities up to the mark.
- An AMC is signed for water tank cleaning.
- Mechanical assistance is made available for refilling of tonners/cartridges, electrification, plumbing, sanitation, etc. in time whenever required.
- Mr. Ravi Jaiswal and Smt. Yashoda Keni are appointed for cleanliness of toilets on monthly wages.
- Cleaning of Class-rooms, laboratories and college campus is made by non-teaching staff of the college daily.
- Regular inspection, maintenance, repairing, renovations, etc. of the existing infrastructure is carried out as per the guidance of architect Mrs. Shama Thakur and Mr. E.V. Mahamuni.

The CDC members, alumni, industry, well-wishers and various beneficiaries of the college support in maintenance and upkeep of infrastructure and facilities by providing technical support, financial assistance and hand in help.




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